

## **Hughes Primary School**

Learning for Life

Groom Street Hughes ACT 2605 Telephone: 02 6142 0730 Facsimile: 02 6142 0747 E-mail: info\_hughesps@ed.act.edu.au Website: http://www.hughesps.act.edu.au



#### Procedure for organising preschool excursions/incursions

Preschool excursions and incursions are a valuable part of the preschool program that should be used to expose children to experiences that they might not otherwise have the opportunity to experience, or to build on a current area of exploration. Local area walks and excursions will require the relevant permission note to be signed prior to the child commencing preschool.

The organisation of excursions and incursions must follow strict processes in order to meet Regulations 100, 101 and 102 of the National Quality Standard.



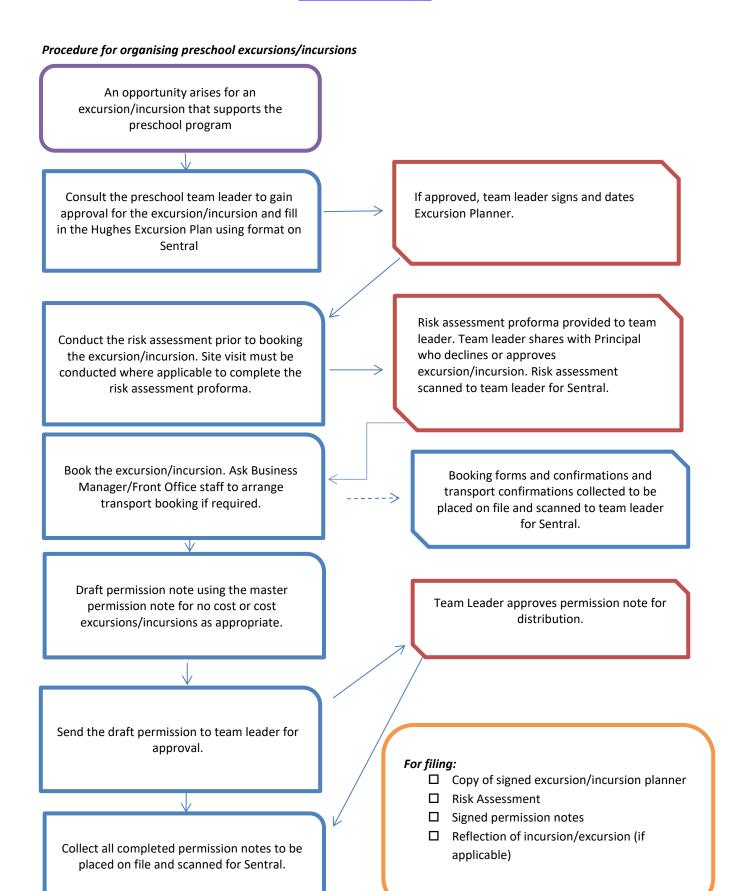
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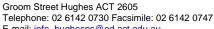
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#### Procedure for collecting payment and providing receipts for preschool excursions/incursions

