



## Process for Ensuring the Cleanliness of Preschool Equipment

Preschool staff have a duty of care to ensure preschool equipment and facilities are hygienic and fit for use by staff and children. Equipment is cleaned monthly, six monthly or once a year (if equipment has not been used). A record is kept with all equipment in the containers documenting the date stating when equipment was last cleaned.

Any piece of equipment that has been put into a child's mouth or contaminated with bodily fluids (such as nasal discharge, vomit, urine) must immediately be removed and washed. If there is an outbreak of an infectious condition, all equipment that could have been accessed by the infected child or educator must be washed before being returned to the preschool room.

### General Cleaning

As per preschool jobs list, regular cleaning of surfaces, kitchen, checking of bathrooms and sweeping of floors is undertaken daily



Daily cleaners attend the site after hours for routine vacuuming, cleaning of surfaces and facilities, and mopping



**COVID guidelines to be followed according to current ACT Health and EDU Guidelines T4 2022 – Following general cleaning and monitoring advice from ACT Education Directorate and ACT Health**

### Equipment Cleaning

Cleaned monthly, six monthly or yearly depending on equipment- check record in container



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